

Crestline Exempted Village Schools Board of Education

Regular Meeting - MINUTES
September 9, 2024 at 5:30 p.m.
Crestline High School Library
435 Oldfield Road
Crestline, Ohio 44827



District Mission Statement: Students, educators, families, and the community achieve excellence through education, dedication, communication, teamwork, and pride.

Board of Education Members: Jeff Wilhite, President
Robyn Almanson, Vice President
James Glauer
Kevin Sipes
Clayton Herold

Employees of the Board: James Saxer, Superintendent/CEO
Janice Wyckoff, Acting Treasurer

The Regular Meeting of the Crestline Exempted Village Board of Education was called to order at 5:30 p.m. by Board of Education President, Jeff Wilhite.

Roll Call was taken, the following members were present: Mr. Jeff Wilhite, Mrs. Robyn Almanson, Mr. James Glauer, Mr. Clayton Herald and Mr. Keven Sipes.

Moment of Silence

Pledge of Allegiance

Hearing of the Public

- Agenda Items - None
- Non-Agenda Items – Barb Lee spoke on recognition and condolences for TM's family.

Information Items

- 1) Board Committee – No Report
- 2) Superintendent Committees
 - a) Building and Grounds - No Report
 - b) Curriculum - No Report
- 3) Board Liaison Reports
 - a) Pioneer CTC: Mrs. Almanson stated Pioneer CTC started in August 20th and 80% of Pioneer families came to Open House. Parent/Teacher Conferences 4-7:30 pm October 3rd and 10th. The first grading period ends October 11th.
 - b) Student Achievement – No Report

c) Legislativ - No Report

4) Board Member Comments – No Report

Discussion Items:

1.) Start of the School Year: Superintendent James Saxer – No Report

Board of Education Commemoration, Authorization, and Motion

Special Commemoration of Paul Henry “Rocky” Alt Jr.

Upon motion by Mr. Glauer and seconded by Mr. Herold, the Board:

330-24 The Crestline Board of Education honored and commemorated the outstanding contributions of Rocky Alt to the Crestline Exempted Village School District’s Athletic Department. In recognition of his dedication and service, it was hereby moved that the football field be named in his honor. From this day forward, the football field will be known as the Rocky Alt Field.

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Upon motion by Mrs. Almanson and seconded by Mr. Glauer, the Board:

331-24 Authorized the Memorandum of Understanding to add a Power of the Pen supplemental to the negotiated agreement with the Crestline Education Association, effective FY25 (Appendix 1).

332-24 Approved the attendance, payment, and any associated reimbursements for Crestline Exempted Village Board of Education members attending:

OSBA Central Region Fall Conference:
Jeff Wilhite

OSBA Small School District Advisory Network:
Jeff Wilhite
Clayton Herold

333-24 Approved the following generous anonymous donation of \$10,000 for the resurfacing of the tennis courts.

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Treasurer’s Recommendations, Acknowledgements, and Notices

Upon motion by Mr. Herold and seconded by Mr. Wilhite, the Board:

- 334-24** Approved and waives the reading of the minutes for the August 12, 2024 Regular Meeting (Appendix 2).
- 335-25** Approved the August 2024 Financial Report, which includes the Cash Summary Report (Appendix 3), the Disbursement Summary (Appendix 4) and the Receipt List (Appendix 5).
- 336-24** Approved the FY25 Permanent Appropriations at the fund level. (Appendix 6)

The vote was: Mr. Jeff Wilhite Yes Passed 5-0
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

Superintendent's Recommendations

Upon motion by Mr. Wilhite and seconded by Mr. Almanson, the Board:

- 337-24** Approved the following volunteers for the 2024/25 school year:

Jane Garrett	Bulldog Pup Reading Club
Eva Saum	Bulldog Pup Reading Club
Michelle Jackson	Bulldog Pup Reading Club
Sherri Scheurer	Bulldog Pup Reading Club
Marcus Hefner	HS Football
Eileen Bourdeau	Marching Band

- 338-24** Approved the following supplemental contracts for the 2024/25 school year:

Abbi Grau	Flag Corp Advisor
Erin Spackley	LEO Club Advisor
Abbi Grau	Local Professional Development Committee
Denise Jeffrey	Local Professional Development Committee
Amber Youngen	Local Professional Development Committee
Tylana Miller	Elementary Building Leadership Team
Maggie Heiby	Elementary Building Leadership Team
Melissa Osborne	Elementary Building Leadership Team
Amy Hocker	Elementary Building Leadership Team
Mallory Iacobucci	Elementary Building Leadership Team
Crystal Miller	Elementary Building Leadership Team

Tami Wheeler	Elementary Building Leadership Team
Aimee Wissel	HS Building Leadership Team
Brittany Garver	HS Building Leadership Team
Mandi Sowash	HS Building Leadership Team
Gina Smith	HS Building Leadership Team
Jared Sowash	HS Building Leadership Team
Tylana Miller	District Leadership Team
Maggie Heiby	District Leadership Team
Mallory Iacobucci	District Leadership Team
Brittany Garvar	District Leadership Team
Julia Borkosky	District Leadership Team
Mandi Sowash	District Leadership Team
Jared Sowash	District Leadership Team
Gina Smith	District Leadership Team
Denise Brickley	Multi-Tiered System of Supports
Becky Deane	Multi-Tiered System of Supports
Mallory Iacobucci	Multi-Tiered System of Supports
Mandi Sowash	Multi-Tiered System of Supports
Megan Thompason	Multi-Tiered System of Supports
Shannon Lusk	Multi-Tiered System of Supports
John Stewart	Multi-Tiered System of Supports
Tylana Miller	Lead Teacher
Jared Sowash	Lead Teacher
Mallory Iacobucci	Positive Behavioral Interventions & Supports
Becky Deane	Positive Behavioral Interventions & Supports
Mandi Sowash	Positive Behavioral Interventions & Supports
Abbi Grau	Positive Behavioral Interventions & Supports
Stephanie Kirkum	Positive Behavioral Interventions & Supports
Sara Wise	Positive Behavioral Interventions & Supports
Scott Campo	Positive Behavioral Interventions & Supports
Brittany Garver	Thursday School
Mandi Sowash	Freshman Class Advisor
Brittany Garvar	Sophomore Class Advisor
Sara Wise	Junior Class Advisor
Mallory Iacobucci	Senior Class Advisor

Julia Borkosky	HS Yearbook Advisor
Julia Borkosky	Play Director (Non-Musical)
Brian Griffin	Marching Band Director
Brian Griffin	Pep Band
Aimee Wissel	Assistant Marching Band Director
Abbi Grau	Spelling Bee Advisor
Jared Sowash	Assistant Athletic Director
Heidi Anderson	French Language Club Advisor
Sara Wise	Teen Institute

339-24

Approved the following certified and classified resignations for the 2024/25 school year at the end of business on:

Kathleen Heimlich	Cook	August 13, 2024
Logan Wilcox	Custodial Maintenance	August 23, 2024
Emily Woodmansee	Teacher	September 4, 2024
Howard Michael Winland	Teacher	September 2, 2024

340-24

Approved the employment of the following classified and certified personnel for the 2024/25 school year:

Holly Frailly	Cook	August 19, 2024
Hunter Gibbons	Cook	August 26, 2024
Paula Esno	Van Driver	August 26, 2024
Vanessa Cruz	1:1 Aide	August 26, 2024
Dustina Gonzales	Van Driver	August 20, 2024

341-24

Approved the following certified and classified substitutes for the 2024/25 school year:

Michele Hawks	Substitute Teacher
Spencer Mutcher	Long-term Substitute HS Title I Teacher
Kathleen Heimlich	Substitute Cook
Brielle Martell	Substitute Secretary

The vote was: Mr. Jeff Wilhite Yes Passed 5-0
 Mrs. Robyn Almanson Yes
 Mr. James Glauer Yes
 Mr. Kevin Sipes Yes

Mr. Clayton Herold

Yes

New/Old Business

Upon motion by Mr. Glauer and seconded by Mr. Herold, the Board:

- 342-24** Approved entering into an agreement with the Ohio High School Athletic Association to host the Better Seed event for 2024/25 school year. (Appendix 7)
- 343-24** Approved entering into an agreement with the Wood County Educational Service Center for student services for the 2024/25 school year. (Appendix 8)
- 345-24** Approved entering into a Memorandum of Understanding with The Center for Individual & Family Services, Inc. DBA Catalyst Services for audiology services for the 2024/25 school year. (Appendix 9)
- 346-24** Approved entering into an agreement with the Ombudsman Educational Services, LTD for student services and placement for the 2024/25 school year. (Appendix 10)
- 347-24** Approved entering into an agreement with Specialized Education of Ohio, Inc. for regular school year services, extended school year services and enrollment services or the 2024/25 school year. (Appendix 11)
- 348-24** Approved entering into an agreement with Amergis Healthcare Staffing, Inc. for services of an intervention specialist and school psychologist for the 2024/25 school year. (Appendix 12)
- 349-24** Approved an employment settlement agreement with Laurale Looney. (Appendix 13).
- 350-24** Approved a contract correction to Devon Johnson's 2024 through 2026 employment contract. (Appendix 14)
- 351-24** Approved a step correction for Renita Holt, Aide from Step 1 to Step 8 beginning with the 2024/25 school year.
- 352-24** Approved entering into an agreement with Direct Energy Business, LLC for electricity rates from September 2024 through June 2025. (Appendix 15)
- 353-24** Approved entering into an agreement with Mid-Ohio Educational Service Center for various services for the 2024/25 school year. (Appendix 16)
- 354-24** Approved entering into an agreement with Ohio Specialty Services, LTD for student transportation services for the 2024/25 school year. (Appendix 17)
- 355-24** Approved entering into an agreement with Norton School and Community Consulting, LLC for psychological services for the 2024/25 school year. (Appendix 18)

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Executive Session

Upon motion by Mr. Glauer and seconded by Mr. Sipes, the Board:

356-24 Approved entering into executive session at 5:51 p.m. for the purpose of discussing the employment and compensation of public officials.

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Exit Executive Session

Upon motion by Mr. Glauer and seconded by Mr. Herold, the Board:

357-24 Approved returning from Executive Session and enter into Public Session at 6:26 p.m.

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Adjournment

Upon motion by Mr. Wilhite and seconded by Mr. Sipes, the Board:

358-24 Approved adjourning at 6:27 p.m.

The vote was: Mr. Jeff Wilhite	Yes	Passed 5-0
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Note: Employment or volunteer placement at Crestline Exempted Village School District is contingent upon clear results of a thorough background check. Background checks will, at minimum, include prior employment verification, personal and professional references, education attainment verification, licensure/certification verification (where applicable), and appropriate BCI and FBI background checks.

Ability to Pay: Certificate Section 5705.412, Ohio Revised Code It is hereby certified that the Crestline Exempted Village School District Board of Education, Crawford County, Ohio, has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of day's instruction was or is scheduled for the current fiscal year.

**Next Regular Crestline Board of Education Meeting is October 14, 2024 at 5:30 p.m. in the
Crestline High School Library
435 Oldfield Road
Crestline, Ohio 44827**


Board of Education President


Acting Treasurer