

Crestline Exempted Village Schools Board of Education

Regular Meeting - MINUTES

June 20, 2024

Crestline District Administrative Offices

12:00 p.m.



District Mission Statement: Students, educators, families, and the community achieve excellence through education, dedication, communication, teamwork, and pride.

Board of Education Members: Jeff Wilhite, President
Robyn Almanson, Vice President
James Glauer
Kevin Sipes
Clayton Herold

Employees of the Board: James Saxer, Superintendent/CEO
Janice Wyckoff, Acting Treasurer

The Regular Meeting of the Crestline Exempted Village Board of Education was called to order at 5:30 p.m. by Board of Education President, Jeff Wilhite.

Roll Call was taken, the following members were present: Mr. Jeff Wilhite, Mrs. Robyn Almanson, Mr. James Glauer, Mr. Clayton Herald and Mr. Keven Sipes.

Moment of Silence

Pledge of Allegiance

Student Recognition: The following students were recognized by Superintendent Saxer for Student of the Month:

Everly Berner	Preschool	Not in Attendance
Michael Truex	Kindergarten	Not in Attendance
Ryder Hughett	First Grade	Not in Attendance
Marshall Kirby	Second Grade	Not in Attendance
Alaina Davis	Third Grade	Present
Sebastian LeClaire	Fourth Grade	Not in Attendance
Claire Bouchard	Fifth Grade	Not in Attendance

Staff Recognition: The following staff were recognized by Superintendent Saxer:

Samantha Laferty	Aide/Summer Custodian	Not in Attendance
Britany Lykins	Teacher	Not in Attendance

Hearing of the Public

- Agenda Items
- Other Items – Kari Pfeifer, Crestline Advocate

Information Items

1. Board Committee – No Report
2. Superintendent Committees
 - a. Building and Grounds – Mr. Sipes no report.
 - b. Curriculum – Mrs. Almanson no report.
3. Board Liaison Reports
 - a. Pioneer CTC – Mrs. Almanson informed about Pioneer CTC holding a summer camp for students.
 - b. Student Achievement – Mrs. Almanson recognized Toni Nechovski for achievements at Pioneer CTC.
 - c. Legislative – Mr. Wilhite reported the House and Senate will not be in session for a period of time.
4. Board Member Comments – None at this time.

Discussion Items

1. Cell Phone Policy James Saxer

Executive Session

199-24 Upon motion by Mr. Herold and seconded by Mr. Sipes, the Board approved entering into executive session at 5:44 p.m. for the purpose of discussing teacher union compensation MOU.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Return from Executive Session

200-24 Upon motion by Mr. Glauer and seconded by Mrs. Almanson, the Board approved returning from Executive Session and enter into Public Session at 5:58 p.m.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Business Items

201-24 Upon motion by Mr. Herold and seconded by Mr. Glauer, the Board approved a Memorandum of Understanding with Crestline Education Association.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

202-24 Upon motion by Mr. Sipes and seconded by Mrs. Almanson, the Board approved and waived the reading of the minutes of the Special Meeting held on May 6, 2024, Regular Meeting held on May 13, 2024, and Special Meeting on May 29, 2024.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

203-24 Upon motion by Mr. Herold and seconded by Mr. Glauer, the Board approved the Treasurer's CFO Report for the month ending May 31, 2024 (includes Cash Summary report, Disbursement Summary, and Receipt Listing).

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

204-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the following generous donations to Crestline Exempted Village Schools.

- a. Molly Belcik -\$50
- b. Clayton Herold -\$50
- c. Christi and Brett Higgins -\$100
- d. Barb Lee -\$50
- e. Durbin Sugar Shack -\$50
- f. Carleen Higgins -\$50
- g. Chandler and Macy Wilhelm -\$50
- h. Erica Burkhart -\$50
- i. Mahek Trophies -\$25 Value

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 4-0-1
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Abstained	

Action Items

205-24 Upon motion by Mr. Herold and seconded by Mr. Wilhite, the Board accepted a Scholarship Award from American Red Cross, in the amount of \$250.00 to graduate Lillian Higgins for the 2023/2024 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

206-24 Upon motion by Mr. Glauer and Seconded by Mr. Sipes, the Board approved the resolution authorizing membership to the Ohio High School Athletic Association (OHSAA) for the 2024/2025 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

207-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the Title I Nonpublic School Program Pooling Contract between Crestline Exempted Village Schools, North Central Ohio ESC, and Sacred Heart School for the 2024-2025 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

208-24 Upon motion by Mr. Herold and seconded by Mrs. Almanson, the Board approved the one (1) year service agreement between Crestline Exempted Village Schools and Panorama Education for the 2024-2025 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

209-24 Upon motion by Mr. Sipes and seconded by Mrs. Almanson, the Board approved the service agreement between Crestline Exempted Village Schools and Mid-Ohio ESC for the Summer Autism Program, effective May 30, 2024.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	

Mr. Clayton Herold Yes

210-24 Upon motion by Mr. Glauer and seconded by Mr. Herold, the Board approved the contract between Crestline Exempted Village Schools and DH Read, LLC for compensatory services, effective June 11, 2024.

The vote was:

Mr. Jeff Wilhite	Yes	
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

211-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the service agreement between Crestline Exempted Village Schools and JPB Professional Marketing for 2024/2025 school year.

The vote was:

Mr. Jeff Wilhite	Yes	
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 4-0-1
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Abstain	

212-24 Upon motion by Mr. Glauer and seconded by Mr. Herold, the Board approved a parent transportation agreement and payment for Bonnie McKean for the period of June 3, 2024 through August 26, 2024.

The vote was:

Mr. Jeff Wilhite	Yes	
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

213-24 Upon motion by Mrs. Almanson and seconded by Mr. Wilhite, the Board approved a parent transportation agreement and payment for Amanda Dixon for the period of June 3, 2024 through August 26, 2024.

The vote was:

Mr. Jeff Wilhite	Yes	
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

214-24 Upon motion by Mr. Herold and seconded by Mr. Wilhite, the Board approved a parent transportation agreement and payment for Jessica and Levi Leto for the period of June 3, 2024 through June 27, 2024.

The vote was:

Mr. Jeff Wilhite	Yes	
Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

215-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the agreement between Crestline Exempted Village Schools and National Inventors Hall of Fame (NIHF) for FY24.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

216-24 Upon Motion by Mr. Herold and seconded by Mr. Wilhite, the Board approved the following Then and Now payments, which exceed \$3,000.

- a. Southeast Security - \$7045.00 Installation of access control equipment
- b. North Central Ohio ESC - \$14,021.52 Sacred Heart Title 1 instruction
- c. ESC OF Northeast Ohio - \$3,072.60 Capstone Academy placement
- d. Flashover Maintenance - \$51,100.00 Parking Lot islands
- e. Billing Services, Inc. - \$3,237.67 Final Settlement 21/22 FS

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

217-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the following agreement Crestline Exempted Village Schools and The Ohio School Plan for Insurance renewal.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Action Items (Personnel)

Note: Employment or volunteer placement at Crestline Exempted Village School District is contingent upon clear results of a thorough background check. Background checks will, at minimum, include prior employment verification, personal and professional references, education attainment verification, licensure/certification verification (where applicable), and appropriate BCI and FBI background checks.

218-24 Upon motion by Mr. Herold and seconded by Mr. Glauer, the Board approves the following certified/ licensed Summer School teaching personnel, for the period of May 29, 2024, through August 11 2024, not to exceed 18 days and contingent upon student enrollment in Summer School program.

- a. Denise Brickley
- b. Becky Deane

- c. Kelsey Deane
- d. Maggie Heiby
- e. Lauren Keesee
- f. Britney Lykins
- g. Crystal Miller
- h. Tylana Miller
- i. Melissa Osborne
- j. Kennedie Rossman
- k. Katie Stasen
- l. Fran Swiderski

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

219-24 Upon motion by Mr. Sipes and seconded by Mr. Glauer, the Board approved the non-renewal of all athletic coaching supplemental contracts, non-athletic supplement contracts, and special assignment contracts for the 2023/2024 school year.

Athletic Supplementals:

- | | | | |
|----------------------|-------------------------|---------------------|----------------------|
| a. Kelsea Noblet | Cross Country | b. Chandler Wilhelm | MS Cross Country |
| c. Brielle Martell | Cheerleading | d. Erica Burkhardt | Volleyball |
| e. April Phillips | Asst Volleyball | f. Denise Jeffrey | 8th Volleyball |
| g. Micahela Jeffrey | 7th Volleyball | h. Michael Winland | Football |
| i. Jeff Trent | Football | j. Scott Burton | Football |
| k. Joe Borders | Football | l. Tony Horning | Football |
| m. Bart Scarbro | MS Football | n. Denise Jeffrey | Swimming |
| o. Paul Webb | Boys Basketball | p. Eric Wellman | Boys Basketball |
| q. Steven Coffman | JV Boys Basketball | r. Ryan Stover | MS Boys Basketball |
| s. Bart Scarbro | MS Basketball | s. Mickie Spears | Girls Basketball |
| t. Stacie Dalenberg | Girls Basketball | u. Jared Sowash | 8th Girls Basketball |
| v. Jared Sowarh | 7th Girls Basketball | w. Joe Borders | Bowling |
| x. Brandon Quail | Bowling | y. Mitch Sellers | Winter Weightlifting |
| z. Jackie Flinders | Softball | aa. Katie Stasen | Softball |
| bb. Mitch Sellers | Baseball | cc. Troy Perry | Baseball |
| dd. Chandler Wilhelm | Track | ee. Steve Gibbons | Track |
| ff. Trevor Phillips | Track | gg. Jaren Sowash | MS Track |
| hh. Michael Winland | Summer Weightlifting | ii. Michael Winland | Fall Weightlifting |
| jj. Jared Sowash | Ass't Athletic Director | | |

Non-Athletic Supplemental:

- | | | | |
|----------------------|--------------------|---------------------|---------------------|
| a. Katie Stasen | Sr Class Advisor | b. Sara Wise | Jr Class Advisor |
| c. Brittany Garvar | Soph Class Advisor | d. Amanda Sowash | Frosh Class Advisor |
| e. Katie Stasen | NHS | f. Emily Woodmansee | Student Council |
| g. Melissa Sensemier | Flag Corp Advisor | h. Nicole Baker | Majorette Advisor |
| i. Brain Griffin | Marching Band Dir | j. Aimee Wissel | Asst Marching Band |

k. Brain Griffin	Pep Band	l. Abbi Grau	Spelling Bee Advisor
m. Julia Borkosky	HS Yearbook Advisor	n. Julia Borkosky	Drama Dir of Musical
o. Sata Wise	Teen institute	p. Heidi Anderson	Foreign Lang Club
q. Erin Spackey	Leo Club		

Committee Assignments:

a. Abbi Grau	LPDC & PBIS	b. Denise Jeffrey	LPDC/PBIS/RESA
c. Amber Youngen	LPDC Chairman & RESA	d. Becky McKinnel	LPDC
e. Denise Brickley	LPDC & RESA	f. Maggie Heiby	DLT & BLT
g. Crystal Miller	PBIS	h. Tylana Miler	DLT & BLT & RESA
i. Katie Stasen	DLT & BLT	j. Mitch Sellers	DLT
k. Mallory Iacobucci	DLT & BLT & PBIS	l. Jodi Baker	BLT
m. Melissa Osborne	BLT	n. Amy Hocker	BLT & RESA
o. Emily Woodmansee	BLT	p. Brittany Garvar	BLT
q. Amanda Sowash	BLT & RESA	r. Jared Sowash	BLT & RESA
s. Mitch Sellers	BLT & PBIS	t. Becky Deane	PBIS
u. Kelsea Noblet	PBIS & RESA	v. Hannah Sheetz	PBIS
w. Theresa Dutch	DLT/BLT/Lead Teacher	x. Brian Griffin	RESA
y. Denise Brickley	Summer School Tutoring	z. Lisa Thomas	Home Instruction Tutor
aa. Maggie Heiby	Home Instruction Tutor	bb. Julie Sloan	Home Instruction Tutor
cc. Kelsea Noblet	Home Instructio Tutor		
dd. Brittany Garvar	Thursday School / Detention		
ee. Emily Woodmansee	Thursday School/ Detention		

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

220-24 Upon motion by Mr. Herold and seconded by Mr. Wilhite, the Board approved the non-renewal of all athletic coaching supplemental contract for the 2023/2024 school year.

a. Gary Almanson Track

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Abstain	
	Mr. James Glauer	Yes	Passed 4-0-1
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

221-24 Upon motion by Mr. Sipes and seconded by Mrs. Almanson, the Board approved the resignation of the following certified/licensed personnel, effective the end of business August 11, 2024.

a. Katie Stasen High School Social Studies Teacher

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0

Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

222-24 Upon motion by Mr. Herold and seconded by Mr. Glauer, the Board approved the voluntary transfer of the following certified/licensed personnel for the 2024/2025 school year.

a. Crystal Miller From 5th grade to 2nd grade
b. Britney Lykins From Math Grades 6/7 to Math Grades 8/9
c. Mallory Iacobucci From High School Counselor to Elementary Counselor

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes Passed 5-0
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

223-24 Upon motion by Mrs. Almanson and seconded by Mr. Wilhite, the Board approved the recommendation for renewal contract for the following non-certified/non-licensed personnel with the start of the 2024/2025 school year.

a. Logan Wilcox 1 yr
b. Melissa Hazlewood 1 yr

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes Passed 5-0
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

224-24 Upon motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the following certified/licensed personnel for the 2024-2025 school year.

a. Emily Clevenger Math - Grades 6-7/BA/Step 8
b. Amanda Case Grade 3/ BA/ Step 2
c. Shelley Langdon Grade 5 Teacher - Math/Science / MA+30/Step 9

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes Passed 5-0
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

225-24 Upon motion by Mr. Herold and seconded by Mr. Wilhite, the Board approved the resignation of the following certified/licensed personnel, effective May 5, 2024.

a. Regina Sackman Middle School ELA Teacher

The vote was: Mr. Jeff Wilhite Yes

Mr. Clayton Herold Yes

Executive Session

234-24 Upon motion by Mr. Herold and seconded by Mr. Sipes, the Board approved entering into executive session at 6:27 p.m. for the purpose of discussing the employment of a public official.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Return from Executive Session

235-24 Upon motion by Mr. Glauer and seconded by Mrs. Almanson, the Board approved returning from Executive Session and enter into Public Session at 7:42 p.m.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Adjournment

236-24 Upon motion by Mr. Sipes and seconded by Mrs. Almanson, the Board approved adjournment at 7:43 p.m.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	



Jeff Wilhite, President



Janice Wyckoff, Acting Treasurer