

Crestline Exempted Village School District
Application for Classified Employment

Last Name	First Name	Middle Name
Street Address		Position Sought
City, State, Zip	Date of Application	Email Address
Home Phone	How were you referred?	
	<input type="checkbox"/> Employee: _____	<input type="checkbox"/> Employment Agency <input type="checkbox"/> Walk In
Work Phone	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Resume or Letter
	<input type="checkbox"/> College	<input type="checkbox"/> Other: _____

PLEASE READ CAREFULLY AND COMPLETE BY PRINTING IN INK OR TYPING.

ANY PERSON WHO KNOWINGLY MAKES A FALSE STATEMENT IS GUILTY OF FALSIFICATION UNDER SECTION 2921.13 UNDER REVISED CODE, WHICH IS A MISDEMEANOR UNDER THE FIRST DEGREE.

PROVIDE ALL INFORMATION REQUESTED

Your complete application form will be maintained in our active files for 1 year from the date of application. You may submit a new application at any time.

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THE CRESTLINE EXEMPTED VILLAGE SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

We are an equal opportunity employer, and we do not and will not discriminate on basis of race, religion, national origin, sex, age, handicap, marital status, status as a disabled veteran or any other protected status. Information provided on this application will not be used for any discriminatory purpose.

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MISCELLANEOUS DATA		
Have you ever been employed by the Crestline Schools?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>If yes, indicate when</i>
Do you have any relatives employed by Crestline?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>if yes, indicate who</i>
Have you ever been convicted of any crimes other than minor traffic violations during the past 7 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>if yes, list below</i>
Are there any visa or immigration issues outstanding that prevent your lawful employment by the district?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>if yes, please comment below</i>
Remarks:		
EMPLOYMENT RECORD		
<i>Starting with the present or most recent job, list all previous employers. Include self-employment, part-time, and seasonal jobs. If more space is required, please continue on a separate sheet. You may attach a resume, but you must complete this application form as well.</i>		
Present / Last Employer	Title or Job Classification	
Street Address	City, State, Zip	
Phone	Supervisor	

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Salary	Brief Description of Duties:
Start Date	
End Date	
Reason for Leaving	
Previous Employer	Title or Job Classification
Street Address	City, State, Zip
Phone	Supervisor
Salary	Brief Description of Duties:
Start Date	
End Date	
Reason for Leaving	

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Previous Employer	Title or Job Classification
Street Address	City, State, Zip
Phone	Supervisor
Salary	Brief Description of Duties:
Start Date	
End Date	
Reason for Leaving	
Previous Employer	Title or Job Classification
Street Address	City, State, Zip
Phone	Supervisor
Salary	Brief Description of Duties:
Start Date	

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End Date	
Reason for Leaving	
Previous Employer	Title or Job Classification
Street Address	City, State, Zip
Phone	Supervisor
Salary	Brief Description of Duties:
Start Date	
End Date	
Reason for Leaving	
OUTSIDE ACTIVITIES	
<i>Exclude those indicating, race, color, religion, sex, national origin, age, handicap, or Vietnam-era veteran status.</i>	
Professional memberships, certificates, or licenses	
Past or present civic or cultural activities <i>(include offices held)</i>	

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Principal Hobbies

EDUCATIONAL HISTORY

<i>School Name</i>	<i>City, State</i>	<i>Major / Subject</i>	<i>Start Date</i>	<i>End Date</i>	<i>Degree / Diploma</i>	<i>Awarded? (Y/N)</i>
<i>High School</i>						
<i>College</i>						
<i>College</i>						
<i>College</i>						
<i>Other Education / Training</i>						

SPECIAL SKILLS

Typing Yes No Words Per Minute

Computer Skills Yes No

List Programs & Competencies

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Management Experience

Yes No

Describe

Please list other skills and / or equipment experience you have

US MILITARY RECORD

Branch of Service

From

To

Present Military Affiliation

- None
- Active Reserve
- Inactive Reserve

Types of Training and Duties while in service

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PROFESSIONAL WORK REFERENCES

List two past supervisors and one person who is not related to you who have knowledge of your qualifications for the position for which you are applying

Name	Title / Relationship	Address	Telephone	Occupation

May we contact your present employer? Yes No

Wages or Salary Required

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Earliest Start Date

Please write a brief paragraph describing your reasons for applying for this position

I hereby certify that the answers and other information on this application are true and correct and that I understand any misrepresentation or omission of facts on my part will be justification for separation from the employer's service, if employed. I understand that my employment may be contingent upon receipt of an alien registration number, verification of birth, and any other pertinent information bearing upon my employment and my continued employment depends upon the will of the employer itself.

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Signed: _____ Date: _____
