

**Crestline Exempted Village Schools Board of Education
Regular Meeting
Tuesday, April 16, 2024
5:30 PM**

Minutes

The Regular Meeting of the Crestline Exempted Village Schools Board of Education was called to order at 5:30 p.m. by Board President, Mr Jeff Wilhite.

Moment of Silence

Pledge of Allegiance

Roll Call was taken and the following members were present: Mr. Jeff Wilhite, Mrs. Robyn Almanson, Mr. James Glauer, Mr. Kevin Sipes, and Mr. Clayton Herold.

Employees and Guests in Attendance: Mrs. Brenda Miller, Acting Treasurer and Mr. James Saxor, Superintendent

Student and Staff Recognition

Hearing of the Public

Public discussion is limited to 30 minutes per meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, only a person may speak twice once all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public speaking may be extended by a vote of the majority of the Board.

- **Agenda Items: James Glauer and Kevin Sipes spoke on agenda items.**
- **Other Items: Katrina Wartin and Janna Reedy spoke on non-agenda items.**

Information Items

1. Board Committee
2. Superintendent Committees
 - a. Building and Grounds
 - b. Curriculum
3. Board Liaison Reports
 - a. Pioneer CTC
 - b. Student Achievement
 - c. Legislative
4. Board Member Comments
5. District Marketing Discussion
 - a. Paig Lamp - JPB Professional Marketing
 - b. Scott Drozda - New Day Creative

District Strategic Plan Updates

James Saxer

Discussion Items

1. Board Policy Updates - First Reading

- a. Policy 2623 - Student Assessment and Academic Intervention Services (Revised)
- b. Policy 2623.02 - Third Grade Reading Guarantee (Revised)
- c. Policy 3120.04 - Employment of Substitutes (Revised)
- d. Policy 3140 - Termination and Resignation (Revised)
- e. Policy 4124 - Employment Contract (Revised)
- f. Policy 4140 - Termination and Resignation (Revised)
- g. Policy 5310 - Health Services (Revised)
- h. Policy 8600 - Transportation (Revised)
- i. Policy 8600.04 - Bus Driver Certification (Revised)
- j. Policy 8640 - Transportation for Non-Routine Trips (Revised)
- k. Policy 8650 - Transportation by Vehicles Other Than School Buses (Revised)
- l. Policy 5460 - Graduation Requirements [PE Waiver] (Revised)

Business Items

129-24 Approval of the Minutes

Upon Motion by Mr. Herold and seconded by Mrs. Almanson, the Board approved the minutes of the March 11, 2024 and Special Meeting held March 26, 2024 .

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

130-24 Approval of the Treasurer's Report

Upon Motion by Mrs. Almanson and seconded by Mr. Glauer, the Board approved the March 2024 Reports, which includes Cash Summary Report, Detailed Check Register, Receipt Listing, and Revenue & Expense report by Cash Account.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

131-24 Donation

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board accepts the donation of a 1995 upright piano valued at \$3,000.00 for the Crestline Exempted Village School Music Program from Marcella Grau.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

132-24 Service Agreement

Upon Motion by Mr. Sipes and seconded by Mr. Glauer, the Board approved a service agreement with Flashover Maintenance for mowing and landscaping services.

The vote was:	Mr. Jeff Wilhite	Yes	
---------------	------------------	-----	--

Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

133-24 NEONet Contract for E-Rate

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved a contract for Two Internal Connection products at a cost of \$47,328.52 paid for via E-Rate Funding.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

134-24 NEONet Contract for EMIS Services

Upon Motion by Mr. Herold and seconded by Mrs. Almanson, the Board approved a contract with NEONet for EMIS support services for the 2024-25 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	No	Passed 4-1
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

135-24 Fundraiser

Upon Motion by Mr. Herold and seconded by Mrs. Glauer, The Board approved the Girls Basketball program to host two open gym sessions as fundraisers on April 22, 2024 and May 12, 2024

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

Action Items

136-24 Job Description - Van Driver

Upon Motion by Mr. Sipes and seconded by Mr. Glauer, The Board approved the job description for van driver.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

137-24 Memorandum of Understanding with OAPSE Local #416

Upon Motion by Mr. Herold and seconded by Mr. Sipes, the Board approved a memorandum of understanding with OASPE Local #416 for van driver position.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	

Mr. Clayton Herold Yes

138-24 Payment In Lieu for Transportation

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved the cancellation of the payment in lieu for transportation agreement with Jose Gonzales effective March 21, 2024 at the end of the business day..

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

Action Items (Personnel)

Note: Employment or volunteer placement at Crestline Exempted Village School District is contingent upon clear results of a thorough background check. Background checks will, at minimum, include prior employment verification, personal and professional references, education attainment verification, licensure/certification verification (where applicable), and appropriate BCI and FBI background checks.

139-24 Seventh Grade Girls Basketball Coach

Upon Motion by Mr. Herold and seconded by Mr. Sipes, the Board approved the hiring of Jared Sowash as the Seventh Grade Girls Basketball Coach to be placed at Step 4 on the Supplemental Salary Schedule for the 2023/24 school year.

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

140-24 Assistant Varsity Football Coach

Upon Motion by Mr. Glauer and seconded by Mr. Sipes, the Board approved the hiring of Timothy Tomkins as Assistant Varsity Football Coach to be placed at Step 0 of the Supplemental Salary Schedule for the 2024/25 school year.

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes.

141-24 Certified/Licensed Home Instruction Services

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved Kelsea Noblet to deliver certified/licensed home instruction services effective April 4, 2024, not to exceed five(5) hours per week per student.

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

142-24 Unpaid/Dock Days for Non-Certified/Non-Licensed Personnel

Upon Motion by Mr. Herold and seconded by Mr. Glauer, The Board approved Tabitha Marsden one unpaid/dock day on March 15, 2024.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

143-24 Unpaid/Dock Days for Certified/Licensed Personnel

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved Jared Sowash one unpaid dock day on March 21, 2024.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

144-24 Van Driver

Upon Motion by Mr. Herold and seconded by Mr. Glauer, the Board approved the hiring of Dustina Gonzales as a van driver to be placed at Step 0 of the Classified Salary Schedule effective April 3, 2024 through June 30, 2024 for three (3) hours a day for the School of the Blind Route.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

145-24 1 to 1 Aide

Upon Motion by Mr. Glauer and seconded by Mrs. Almanson, the Board approved the hiring of Dustina Gonzales as a 1 to 1 aide to be placed at Step 10 on the Classified Salary Schedule effective April 3, 2024 through June 30, 2024 for seven (7) hours a day at the School of the Blind.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

146-24 Non-Certified/Non-Licensed Substitute Personnel

Upon Motion by Mr. Herold and seconded by Mr. Sipes, the Board approved Kimberly Hobson as a bus aide substitute effective March 13, 2024.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

147-24 Certified/Licensed Substitute Personnel

Upon Motion by Mr. Glauer and seconded by Mr. Sipes, the Board approved Dave Hatfield as a bus driver substitute effective for the 2023/24 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
---------------	------------------	-----	--

Mrs. Robyn Almanson	Yes	
Mr. James Glauer	Yes	Passed 5-0
Mr. Kevin Sipes	Yes	
Mr. Clayton Herold	Yes	

Addendum to the April 16, 2024 Regular Meeting Agenda

148-24 April 22, 2024 Pay for Bus Drivers

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved a one (1) day pay for April 22, 2024 for all bus drivers.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

149-24 2024/25 School Calendar

Upon Motion by Mrs. Almanson and seconded by Mr. Glauer, the Board approved the 2024/25 school calendar.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

150-24 Mid Ohio Educational Service Center Agreement for 2023/24 School Year

Upon Motion by Mr. Glauer and seconded by Mr. Sipes the, the Board approved a service agreement with Mid Ohio Educational Service Center for leadership and learning professional development and coaching for the 2023/24 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

151-24 Non-Certified/Non-Licensed Substitute Personnel

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved Vanessa Cruz as an aide substitute for the preschool and high school effective for the 2023/24 school year.

The vote was:	Mr. Jeff Wilhite	Yes	
	Mrs. Robyn Almanson	Yes	
	Mr. James Glauer	Yes	Passed 5-0
	Mr. Kevin Sipes	Yes	
	Mr. Clayton Herold	Yes	

152-24 Executive Session

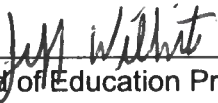
Upon Motion by Mr. Herold and seconded by Mr. Sipes, the Board approved entering into executive session at 6:47 p.m. for the purposes of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division.

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes

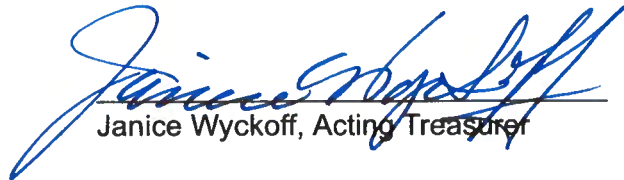
153-24 Adjournment

Upon Motion by Mrs. Almanson and seconded by Mr. Sipes, the Board approved adjourning at 8:58 p.m.

The vote was: Mr. Jeff Wilhite Yes
Mrs. Robyn Almanson Yes
Mr. James Glauer Yes **Passed 5-0**
Mr. Kevin Sipes Yes
Mr. Clayton Herold Yes



Jeff Wilhite, Board of Education President



Janice Wyckoff, Acting Treasurer

